



Monday 15 August 2016

Dear Member

A meeting of the Neighbourhood Planning Board of the Calstock Parish Council will be held on **Thursday 18 August 2016 at 1800 the Tamar Valley Centre.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

A G E N D A

1. Apologies
2. Public Participation
3. Minutes of the meeting of 12 July 2016
4. Matters Arising
5. Local Businesses
6. 'Live' Document
7. Collating Information for Progressing Plan
8. Date of Next Meeting

Yours sincerely

A handwritten signature in black ink, appearing to read 'Clare Bullimore'.

Clare Bullimore
Deputy Clerk to the Council
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Minutes of the **Neighbourhood Plan Strategy Board Meeting** of the Calstock Parish Council, held on **Thursday 18 August 2016**, at the Tamar Valley Centre commencing at 1800.

Those present were-

COUNCILLORS Cllr Alford, Cllr Hoile

Deputy Clerk Miss C Bullimore (minutes).

COMMUNITY MEMBERS – CHAIR: David Harding (Community Bus), Jean Miller (CFS and Harrowbarrow & Metherell), Clive Frederick Preece (parishioner), Tish Valva (Calstock), Martin Smith (Calstock Village Hall), David Lane (TCT), Sam Barnes (T.V. AONB)

Sam Barnes explained that this would be her last meeting and wished the Neighbourhood Plan Board all the best with the plan. Sam was thanked for her enthusiasm for the project and the work that she put into it.

1. APOLOGIES

Cllr Rooker, Cllr Moore, Anna Wright (U3A), Joan Veale, Iain Beaumont.

The Deputy Clerk had received an email from Iain explaining he will be resigning from the Board due to a change in his job.

2. PUBLIC PARTICIPATION

None

3. MINUTES OF THE LAST MEETING 12-07-16

Proposal: The minutes be approved

Proposed: Martin Smith

Seconded: Clive Frederick Preece

Resolution: the minutes were approved unanimously

4. MATTERS ARISING

The Terms of Reference have been printed and signed, as agreed at the last meeting.

Settlement edges – Clive has been referencing the various walks about the settlement edges and sending photos to the Deputy Clerk. It was agreed that the groups had done sterling work on this and the Deputy Clerk will gather together the information and pass to Ben Dancer to see what advice he can offer in his capacity as World Heritage Site Planning Officer.



Open Space Audit – this has been commissioned and is underway, hopefully Cornwall Council will have something to report back in September/October.

5. LOCAL BUSINESSES

The Deputy Clerk reported that Cornwall Council do not hold a definitive list of local businesses. David Harding felt that given the lack of large employers in the area we may not need to extensively consult with them. Cllr Hoile suggested waiting to see what an external consultant advises. In the meantime, Cllr Hoile will provide the Deputy Clerk with an electronic version of the lists of businesses from the Parish Council website although this will be very out of date.

6. 'LIVE' DOCUMENT

Cllr Hoile explained that at any time a word or spreadsheet type document could be set up for members to edit and view. At the present time there is not a need for such a tool.

7. COLLATING INFORMATION FOR PROGRESSING THE PLAN

The Deputy Clerk will try to map information that has currently been gathered. It was agreed that the planning consultants Jillings Heynes Planning Ltd. would be contacted and invited to come and talk to the group about their experiences of writing similar plans. David Lane will talk to Stephen Besford-Foster to ascertain if he is interested in also talking to the group about becoming a consultant (and pass details on to the Deputy Clerk if so). The Board will also consider CRCC who came a few meetings ago.

8. ANY OTHER BUSINESS

David Harding reminded the group that he had offered to speak to South West Water about how they can manage increased development when, in the Cornwall Local Plan 2007/08, they stated that the current structure would not cope. He was told that SW Water would leave it to the builders of developments to sort it out. He will continue to express concern.

11. DATE OF NEXT MEETING

To be confirmed once the Deputy Clerk has some dates from Jillings Heynes Planning Ltd.

Signed: (Chairman)

Date: