



# Calstock Parish Council

Tamar Valley Centre  
Cemetery Road  
Drakewalls  
Cornwall  
PL18 9FE

Friday 22 January 2016

Dear Member

A meeting of the Neighbourhood Planning Board of the Calstock Parish Council will be held on **Thursday 28<sup>th</sup> January 2016 at 1800 the Tamar Valley Centre.**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*

## **A G E N D A**

1. Apologies
2. Minutes of the meeting of 21 October 2015
3. Matters Arising
4. Cornwall Local Plan/Housing Numbers – Zoe Bernard-John, Cornwall Council
5. Questionnaire Data Analysis Report – Cllr Hoile/Deputy Clerk
6. Action Plan with Agreed Timescales
7. Date of Next Meeting

Yours sincerely

**Sue Lemon**

Clerk to the Council

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Minutes of the **Neighbourhood Plan Strategy Board Meeting** of the Calstock Parish Council, held on **Thursday 28 January 2016**, at the Tamar Valley Centre commencing at 1800.

Those present were-

**COUNCILLORS** – Cllr J Moore, Cllr Alford, Cllr Roberts, Cllr Rooker  
Deputy Clerk Miss C Bullimore (minutes).

**COMMUNITY MEMBERS** – CHAIR: David Harding (Community Bus), Sylvia Bonsey (Calstock Churches), Jean Miller (CFS and Harrowbarrow & Metherell), Clive Frederick Preece (parishioner), Tish Valva (Calstock), Iain Beaumont (National Trust), Joan Veale (U3A), David Lane (TCT).

The Chairman, David Harding, welcomed the group back after the Christmas Break. He thanked the group for all of their hard work towards the end of last year and formally thanked Clive for his tremendous efforts in loaning the display boards and transporting them around the parish.

**1. APOLOGIES**

Sam Barnes (AONB), Martin Smith (Calstock Village Hall), Anna Wright (U3A).

**2. MINUTES OF THE MEETING OF 21OCTOBER 2016**

**Proposal:** the minutes be approved

**Proposed:** Clive Frederick-Preece

**Seconded:** Tish Valva

**RESOLUTION:** The Minutes were approved unanimously.

**3. MATTERS ARISING**

Woodland Way

The Board will ensure that Woodland Way are consulted during Phase III, not having been able to arrange a mutually convenient time during Phase II consultations.

Photography Competition

Cllr Roberts has looked into running a competition and put together a flow chart which he will drop into the Clerk's Office. It seems quite straightforward and he would suggest running something about 'What Matters Most to You' if a competition was felt necessary.

Questionnaire

Cllr Hoile and the Deputy Clerk have been analysing data and Cllr Hoile will present a report later in the meeting.

New Correspondence

The Duchy of Cornwall had written some months ago; it was felt that it would be pertinent to invite them to a future meeting.

Helping Hands for Heritage -Landscape Monitoring



David Lane reported that he had spoken to Sam Barnes about the project. There have only been a few completed forms and these have been very varying in content. Those who have completed them felt it was a difficult task – partly due to the weather and season and also because of the sheer amount of information required.

#### Phase II Feedback

David reiterated the great effort that had been made to consult with the parish and used Calstock School as a great example of the young people getting involved. It had been suggested that a display be put up in the Tamar Valley Centre (when no exhibitions are on) and this will be looked into by the Deputy Clerk.

#### Date of next meeting

In the minutes the 12-11-15 was stated as the next meeting – this in fact became a small sub-group who discussed initial thoughts on the questionnaire response.

#### **4. CORNWALL LOCAL PLAN/HOUSING NUMBERS – Zoe Bernard-John, Cornwall Council**

David welcomed Zoe who introduced herself. She is a Planning Officer for South East Cornwall and can offer advice when the Board come to writing the plan and drafting policies. Zoe explained that the Local Plan is out for consultation until 07 March 2016 and it will be examined in May, hopefully adopted in the Autumn. Zoe will send out a link to the plan on the internet.

Zoe talked through the latest housing numbers, the headlines of which are that Callington will need to have built 480 dwellings before 2030 with the remaining parishes within the community network having to have built 520 by 2030 (these parishes are: Calstock, Linkinhorne, Pillaton, Southill, St Dominck, St Ive and St Mellion). There is no stipulation about how many each parish should commit to and parishes are expected to work this out between them. If a parish puts in an unrealistically low number, the Plan will be rejected and Zoe urged the Board to consider this and reminded them that numbers should be based on evidence. At present, numbers show that Calstock have completed 45 builds and are committed to 275: on these numbers 320 (of the 520) will be built within the Parish of Calstock. Calstock's delivery rate is 14 per annum which is higher than other parishes within the locality.

The poor infrastructure was mentioned as an obstacle to further development: although the Neighbourhood Plan cannot include specifics about infrastructure, desirable 'projects' can be included in an appendix and possibly considered in CIL's (Community Infrastructure Levy's). Zoe reminded the Board that development can be a way of improving infrastructure.

Zoe was thanked for her attendance and the information she has will be circulated by the Deputy Clerk to the Board members.



**5. QUESTIONNAIRE DATA ANALYSIS REPORT – Cllr Hoile**

Cllr Hoile presented a summary of the analysis that he and the Deputy Clerk have been working on. 4 reports have been produced in total: 3 are fairly simple and show a collation of some of the work from the roadshows; the bigger document is an analysis of the results from the questionnaire. A response rate of 17.5% was received in terms of households that responded – this reflects just under 8% of the actual population.

The gender profile of the questionnaire does reflect the population but the questionnaire does have a bias towards the over 65's with the under 45's being under-represented. Generally, the wards were well reflected with the exception of Chilsworthy that was, again, under-represented.

Cllr Hoile drew attention to the 'free text' questions – the data of which has been captured- but has not been categorised due to the difficulty in analysing open answers. The data has been included in the appendix of the report. Cllr Hoile reminded people of the value of using data from the Census which can support the Plan. Cllr Hoile suggested that the reports are circulated electronically to the Board for them to read and digest before making decisions. Ultimately, consideration should be given as to whether the questionnaire stands as it is or whether more work should be undertaken to capture residents' in Chilsworthys' opinions and the under 45's. Thought should also be given as to what to do with the narrative text (if anything).

Cllr Hoile and the Deputy Clerk were thanked for their time in producing the report.

**6. ACTION PLAN WITH AGREED TIMESCALES**

The Deputy Clerk will circulate the 4 reports that have been written analysing data along with other data that has been captured from the roadshows (narrative that has been typed up as it was written at the sessions). The Deputy Clerk will also circulate information from Cornwall Council. This should provide the Board with a considerable amount of information to process and it was agreed that some weeks should be given before the next meeting when we will think about how to progress further.

**7. DATE OF NEXT MEETING**

Thursday 10 March 2016, 6.00pm, Tamar Valley Centre.

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Signed: ..... (Chairman)

Date: .....